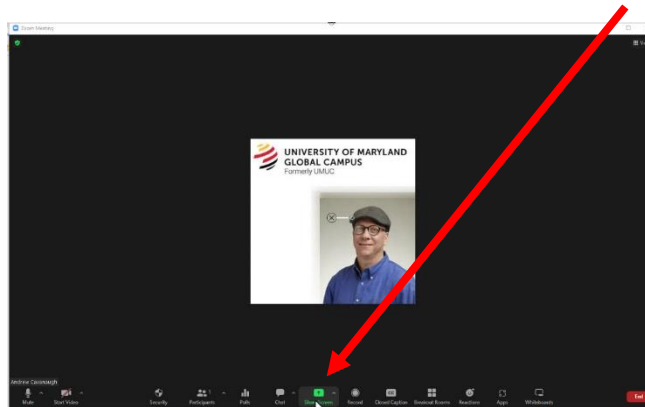
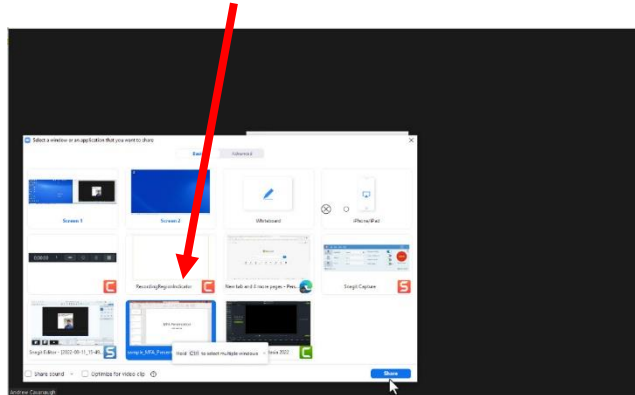


Tips for Presenting Live on Zoom for the ABC Conference

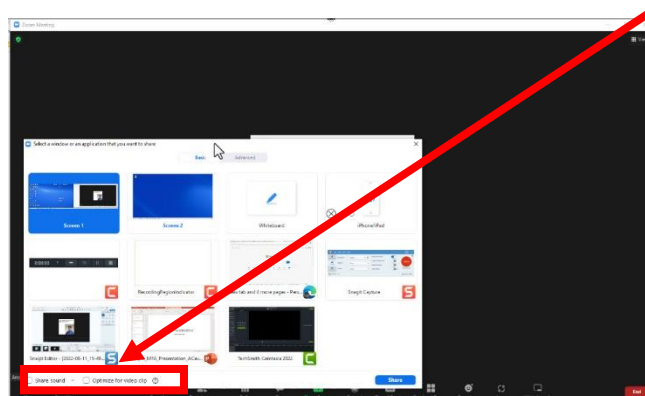
1. When it is your turn to present, click the **ShareScreen** button.



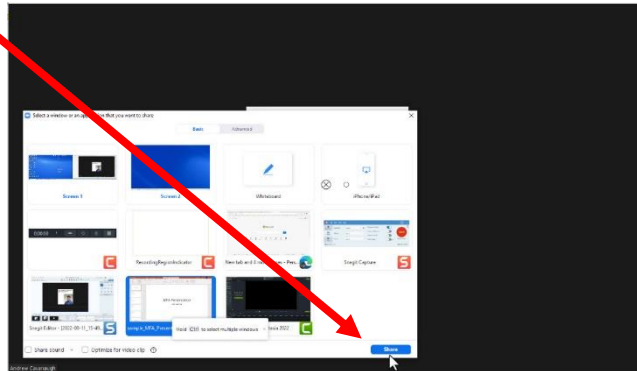
2. Select the file you would like to share.



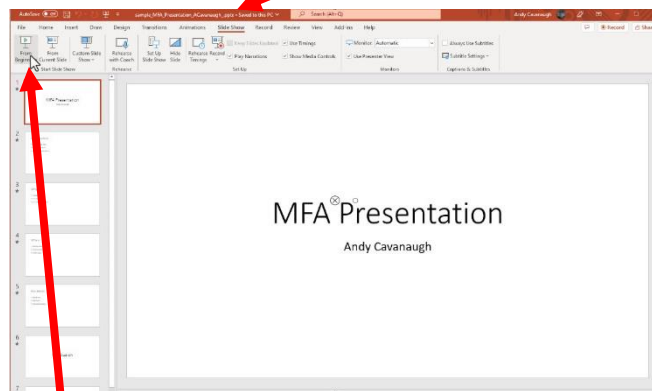
*If you are sharing a video, you want to select **Share sound** and **Optimize for video clip**.*



3. Select **Share**.



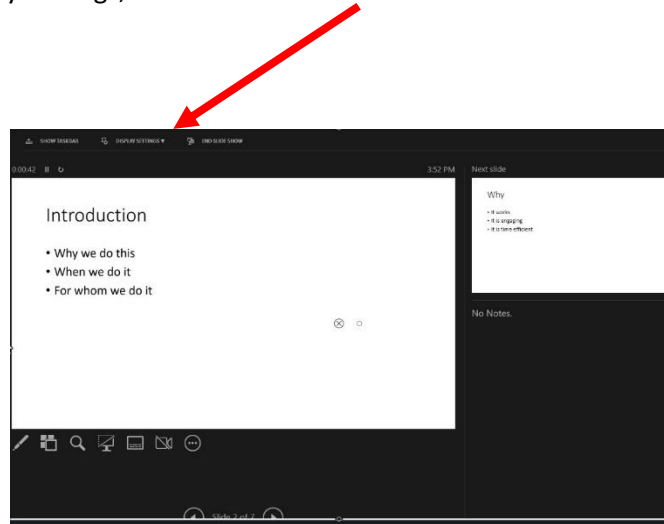
4. For a PowerPoint, when you file opens up, select **Slide Show**.



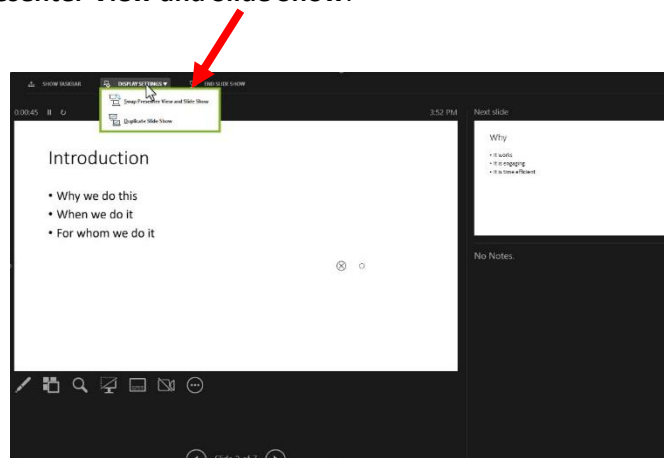
5. Select **From Beginning**.

If attendees see your presenter view, you will want to switch display settings so that they see your slide show.

6. To switch display settings, select **DISPLAY SETTINGS**.



7. Select **Swap Presenter View and Slide Show**.



- **For more information, see the following links from Zoom:**
 - [Screen sharing a PowerPoint presentation](#)
 - [Sharing Your Screen While Seeing All Meeting Participants](#)
- **For more information on Presenter view and Slide Show, see the following links from Microsoft:**
 - [Start the presentation and see your notes in Presenter view](#)
 - [Use Presenter View.](#)